

MINUTES OF MEETING  
BOARD OF DIRECTORS

IRVING FLOOD CONTROL DISTRICT SECTION III

December 8, 2008

6:30 p.m.

CALL TO ORDER. The meeting of the Board of Directors of Irving Flood Control District Section III was called to order by the District's President and presiding officer, Kim Andres, at 6:30 p.m. at the Suite 2000, 9901 Valley Ranch Parkway, Irving, Dallas County, Texas.

ROLL CALL. The roll was called of the duly constituted officers and members of the Board of Directors of Irving Flood Control District Section III, which members and officers are as follows, to wit:

Kim Andres, President	Present
Chris Wallace, Vice President	Present
Suzanne Butler, Treasurer	Present
William Correa, Secretary	Absent
Chris Calvery, Director	Present

A quorum was declared to be present. Others present were:

Matthew Boyle, Jacky Knox, Hubert Walsh, Morgan Boatwright, April Prichard.

CERTIFICATION OF COMPLIANCE WITH THE TEXAS OPEN MEETINGS LAW, CHAPTER 551, TEXAS GOVERNMENT CODE, OPEN MEETINGS, AS AMENDED. Mr. Jacky Knox, DCURD, certified that the Board was in compliance with the TEXAS OPEN MEETINGS LAW, Texas Government Code, Chapter 551.

APPROVAL OF MINUTES OF MEETING HELD NOVEMBER 3, 2008

The minutes of the Board Meeting held November 3, 2008 were approved.

NEW BUSINESS

LEDBETTER SUMP PROJECT

Jacky Knox reported that the necessary land rights have been located for this project and there is access and room to do the work on the site. Halff Associates, Inc. has engaged a geotechnical engineer and they are scheduled to be out in January to do the boring. Sometime in February the plans should be ready to bring to the Board for review and approval at the Board Meeting in March.

## MAINTENANCE OPERATION

Jacky Knox reported on the following items:

- Fence around the pump station has been completed.
- Fencing in other areas of the District is being addressed and a report will be forthcoming.
- SCADA System - Report received from Rabalais I & E Constructors who are now pricing the different options that are identified in the report and that will be brought to the Board when received.
- Levee inspected on December 4 – No issues.
- Pump Station was cleaned.
- Routine trash removal continues. Annual report to the NPDES is being prepared by the City and the District is preparing its portion of the report to be submitted to the City in the next couple weeks.
- The City's project is progressing nicely – they have installed a four foot high ornamental iron fencing.

## INTERLOCAL AGREEMENT WITH CITY

Jacky Knox reported that the Irving City Council approved the Interlocal Agreement for Operation and Maintenance of District Waterways in the amount of \$250,690.00 on November 20, 2008. This amount includes \$178,690.00 from previous years and \$72,000.00 for the fiscal year 2008-2009.

## PUBLIC RELATIONS

Chris Wallace reported that Lewis Public Relations firm recommends that [www.cityofirving.org/ifcd3](http://www.cityofirving.org/ifcd3) be used to be official. The City has approved the use of this website. The [www.ifcd3.com](http://www.ifcd3.com) site has since come down. Photos have been sent to the public relations firm from the chamber and other sources. Key messages to be used in the website, the direct mail piece and the editorial in the Irving Journal and the Irving Rambler were presented from the PR firm for approval by the Board. Changes were recommended and will be taken back to the firm. City Council would like a presentation made at one of the January work session meetings.

Jacky Knox displayed a suggestion for the IFCD III seal and reported that two magnetic seals could be obtained for \$195.00 to be put on the DCURD trucks when working in the IFCD III area for identification purposes. The Board made a motion that five pair of signs be purchased for the trucks. Motion carried unanimously. Mr. Knox also showed a sample of a sign with the IFCD III seal to be located in areas where a major project is being done. Discussion was also held on stationery for the District and that the Board desired that the District operate with an electronic letterhead utilizing similar Valley Ranch green font color, rather than order a large quantity of printed stationery supplies.

## AGREEMENT WITH DCURD

The agreement with Dallas County Utility and Reclamation District to provide operation and maintenance services to Irving Flood Control District, Section III for an initial one year term, effective October 1, 2008, with available extensions, was signed by the Board. Matthew Boyle approved the form of agreement.

## AUDIT

Kim Andres reported that she has been working with the auditing firm and they will commence with the audit starting the week of December 15<sup>th</sup>. Suzanne Butler prepared a chart on expenditures.

## NORTHLAKE and CYPRESS WATERS DEVELOPMENT

Jacky Knox reported there are no updates on this item.

## IRVING FLOOD CONTROL DISTRICT III VS. CITY OF IRVING, TEXAS

Matthew Boyle reported to date there has been no resolution on this item. He should have a recommendation for the Board at the next meeting.

## BOARD BY-LAWS

Kim Andres reported that she is working on updating the By-laws.

## CONTRACT WITH PAUL PHY

Paul Phy has not submitted an invoice as of this date.

## BOARD ORIENTATION

Matthew Boyle will forward an orientation packet to each Board member.

## SLUICE GATE REPAIR

The Board had approved a payment of \$15,000 for sluice gate stem repair. The actual charge was \$15,495. A motion was made to ratify the sluice gate stem repair in the amount of \$15,495. Motion carried unanimously.

## CITIZEN INPUT

Morgan Boatwright, District taxpayer, asked that the next financial report have more detailed information regarding expenditures, including notations identifying expenditures that were previous to the current Board's approvals.

Hubert Walsh, District taxpayer, asked that there be someone available to answer District tax questions.

NEXT MEETING

The next Board of Directors meeting will be held on Monday, January 5, 2008 at 6:30 p.m. at Suite 2000, 9901 Valley Ranch Parkway, Irving, Dallas County, Texas.

ADJOURNMENT. There being no further business to be considered by the Board, a motion was made that the meeting be adjourned. The motion was seconded and unanimously carried.

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Kim Andres, President and Presiding Officer

ATTEST:

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Chris Wallace, Vice President